

STUDENT USE MOBILE PHONE AND ELECTRONIC DEVICES POLICY



Help for non-English speakers. If you need help to understand the information in this policy please contact the school office on 9700 2601

Purpose:

The establishment of the mobile phone and electronic devices policy reinforces engagement in the school curriculum. During school hours it prevents the disruption to the learning of others, prevents threatening or harassing messages or calls, and prevents engagement in inappropriate social media use, including cyber bullying. This policy also avoids accidental property damage or theft.

Scope:

- Applies to all students at James Cook Primary School
- Students' personal mobile phones and other electronic devices brought onto school premises are handed in at the administration office during school hours.

Definitions:

For the purpose of this policy, mobile phones and electronic devices refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as a smart watch or iPad.

Policy:

James Cook Primary School understands that students may bring a personal mobile phone (or other electronic device), particularly if they are travelling independently to and from school.

Mobile phones and other electronic devices owned by students are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone or electronic device, unless there is a compelling reason to do so. James Cook Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

Where students bring a mobile phone to school, James Cook Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At James Cook Primary School students are required to switch off their mobile phones and electronic devices and sign them in at the administration office on arrival at school, and sign them out on the student leaving the school premises.

Enforcement:

During school hours, staff will instruct students to hand over any device which is not signed in at the administration office. If the student refuses to hand over the item relevant disciplinary measures will be taken within the student code of conduct.

Policy Review and Approval

Policy last reviewed	February 2025
Approved by	School Council
Next scheduled review date	March 2026